

PROJECT GRANT APPLICATION

KENTUCKY ORAL HISTORY COMMISSION

Kentucky Historical Society

100 West Broadway

Frankfort, Kentucky 40601

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Project Title _____

Project Director, Title, Address, Telephone _____

Grantee (fiscal agent), Address, Telephone _____

Other Sponsoring Organization, Address, Telephone _____

Amount of Grant Request _____

Time Period When Grant Funds Will Be Used _____

Anticipated Number of Interviews _____

Signatures: Project Director _____

Institutional Official _____

Title _____

Budget

Refer to the grant program guidelines for current allowable rates for travel and subsistence, and stipends. In the travel and subsistence category, please include the formula for determining costs.

Add additional columns if more than one sponsor is providing matching support. Please identify the sponsors.

Item of Expense	Request	Matching
Travel and Subsistence		

Stipends

Supplies

Telephone and Postage

Other

TOTAL

Refer to the grant program guidelines for further information on how to prepare a project grant application.

The application must include the following:

Project Description – Describe the project's purpose, goals, and historical significance. Limited to two pages.

Project Administration – Detail the procedures for carrying-out the project. Include the responsibilities of project personnel. If the project includes the use of video oral history, describe the equipment being used and the responsibilities of technical personnel. (Attach vitae of project personnel, maximum of two pages each.)

Interviewees (narrators) – Identify a minimum of ten interviewees and describe their relationship to the project subject. If the project proposes to interview less than ten, please so indicate.

Storage and Dissemination – Explain where the interviews will be stored and how they will be made available to the public. All applicants are required to deposit their interviews with a suitable repository within 90 days of completion of the grant period. Any access restrictions to be placed on the interviews must be explained and justified in this section. Any anticipated publication, exhibit, or other form of presentation based on the interviews should also be explained.

Letters of recommendation are encouraged, up to a maximum of four.